

**COVID-19
RECOVERY GOVERNANCE
TASK FORCE WORKPLAN**

Approved July 14, 2020



Introduction

The Recovery Governance Task Force Workplan outlines and guides the implementation of developing governance-related recommendations for the municipality's response, recovery and resilience both during and after COVID-19. The Task Force is responsible for creating an overall vision and strategy with a focus on regional cooperation and advocating to other orders of government for municipal supports to address recovery in the short, medium and long-term future.

The Task Force is committed to exploring and learning through collaboration and cooperation with regional partners and other orders of government and, advocating for the needs of our community. Their work aligns with three of **Council's Strategic Plan Goals**:



Goal 1

Build strong communities to support the diverse needs of residents



Goal 4

Ensure effective stewardship of water, land, air and energy resources



Goal 5

Foster collaboration through regional, community and governmental partnerships

To achieve their mandate the Task Force has identified four areas of focus and associated priorities to further their understanding of recovery and resilience barriers and opportunities and, support the development of recommendations that will strengthen and advance the municipality's governance efforts and its continued pursuit of the County's long-term vision of *"Becoming Canada's Most Livable Community"*. Some of the priorities identified by the Task Force have a relationship to the work of the Economic Resilience and Visioning Task Force and the Citizen and Community Support Task Force. Each will make effort to align their work to ensure a cohesive and efficient approach to creating their recommendations for Council.

Recovery Governance Task Force DESIRED OUTCOME

People feel confident in and satisfied with Council's leadership and actions to keep our community moving forward through prudent fiscal management, relationship building and advocacy with all levels of government.

Task Force Areas of Focus and Priorities

AREA OF FOCUS	Research and Learning Gain insight on regional and municipal government recovery and resilience practices and approaches and, internal needs.		
KEY PRIORITIES	POTENTIAL COLLABORATORS	TIMELINE	
Council review of Strategic Plan in the context of recovery and resilience	Chief Commissioner; Executive Team; Corporate Planning; Members of the Public; Subject Matter Experts	0-3 months	
Policy and legislative framework review and identification of what needs attention and a go-forward framework to support long-term recovery and resilience efforts	Legislative and Legal Services		
Economic Impacts of COVID-19 Council Report review and identification of potential influences on recovery governance	Chief Commissioner; Executive Team; Corporate Planning		
Best practices and lessons learned review of emergency response efforts	Chief Commissioner; Executive Team; Strathcona County Emergency Management Agency; broader Emergency Management community		
Municipal environmental stewardship review and exploration of implications related to current and emerging public health and safety practices	Chief Commissioner; Executive Team; Corporate Planning; Members of the Public; Subject Matter Experts		
Exploration and identification of political advocacy trends and best practices related to recovery and resilience	Chief Commissioner; Executive Team; Intergovernmental Affairs; Global Affairs		
AREA OF FOCUS	Regional Cooperation Examine collaborative approaches to recovery and resilience efforts.		
KEY PRIORITIES	POTENTIAL COLLABORATORS	TIMELINE	
Multi-level government recovery and resilience cooperation through the implementation of a series of collaborative conversations (e.g., conference) designed to: <ul style="list-style-type: none"> ○ share knowledge, lessons learned, and models related to recovery and resilience; ○ identify cooperative opportunities to leverage recovery and resilience strengths and practices; and ○ build relationships regionally and with other levels of government 	Chief Commissioner; Executive Team; Strathcona County Emergency Management Agency; broader Emergency Management community; Legislative and Legal Services; Intergovernmental Affairs; Corporate Communications; FCM; AUMA; RMA; EMRB; Strathcona-Sherwood Park MLA; Sherwood Park MLA; Fort Saskatchewan-Vegreville MLA; Sherwood Park-Fort Saskatchewan MP; Dr. Deena Hinshaw; Regional Chambers of Commerce; Alberta Chamber of Commerce; Province of Alberta Economic Recovery Council; Doug Griffiths; Strathcona Industrial Association; Alberta Industrial Heartland Association; Members of the Public; Subject Matter Experts	3-7 months	
Exploration of governance practices considering 'new normal' implications and, identification of regional and collaborative approaches to recovery and resilience	Chief Commissioner; Executive Team; Intergovernmental Affairs; Legislative and Legal Services; Corporate Planning; Subject Matter Experts		

AREA OF FOCUS	<h2 style="text-align: center; margin: 0;">Advocacy</h2> <p style="text-align: center; margin: 0;">Champion the priorities and issues influencing the municipality's recovery and resilience work.</p>		
KEY PRIORITIES	POTENTIAL COLLABORATORS	TIMELINE	
<p>Exploration and identification of provincial advocacy positioning to support:</p> <ul style="list-style-type: none"> ○ municipalities offering both in-person and digital opportunities for public involvement in Council, Commission and Board meetings; and ○ funding advocacy to support fiscal resilience 	<p>Chief Commissioner; Executive Team; Intergovernmental Affairs; Legislative and Legal Services; AUMA; RMA; EMRB; Strathcona-Sherwood Park MLA; Sherwood Park MLA; Fort Saskatchewan-Vegreville MLA; Members of the Public</p>	<p>7-9 months</p>	
<p>Exploration and identification of a collaborative approach to provincial and federal advocacy opportunities with regional municipalities</p>	<p>Chief Commissioner; Executive Team; Intergovernmental Affairs; Corporate Communications; AUMA; RMA; EMRB; FCM</p>		
<p>Exploration and identification of federal and provincial advocacy for municipal economic diversification efforts leveraging the municipality's specialized municipal status</p>	<p>Chief Commissioner; Executive Team; Intergovernmental Affairs; Economic Development and Tourism; Corporate Planning; EMRB; AUMA; RMA; FCM; Sherwood Park MLA; Fort Saskatchewan-Vegreville MLA; Strathcona-Sherwood Park MLA; Sherwood Park-Fort Saskatchewan MP; Regional Chambers of Commerce; Alberta Chamber of Commerce; Province of Alberta Economic Recovery Council; Strathcona Industrial Association; Alberta Industrial Heartland Association; Members of the Public; Subject Matter Experts</p>		
<p>Cooperation with municipal associations to achieve an integrated and coordinated approach of identifying and bringing forward resolutions related to municipal recovery and resilience needs</p>	<p>Chief Commissioner; Executive Team; Intergovernmental Affairs; Legislative and Legal Services; AUMA; RMA</p>		

AREA OF FOCUS	<h2 style="text-align: center; margin: 0;">Communications and Engagement</h2> <p style="text-align: center; margin: 0;">Keep the community informed about and engaged with the work the task force is doing.</p>		
KEY PRIORITIES	POTENTIAL COLLABORATORS	TIMELINE	
<p>Coordinated communications and engagement strategy across Task Forces to share information about their work, progress and engagement opportunities</p>	<p>Chief Commissioner; Executive Team; Corporate Communications; other Task Forces</p>	<p>0-3 months</p>	

AREA OF FOCUS	General Task Force Business Through the Chief Commissioner, gather input from internal resources to support the development of the recommendations to Council within the budget allocated by Council, hire consultants and facilitators and, conduct engagement and research (if required) to support the work of the Task Force.		
	KEY PRIORITIES	POTENTIAL COLLABORATORS	TIMELINE
	Explore need for facilitation and engaging Subject Matter Experts to support the Task Force workplan and coordinate these needs with the other Task Forces	Chief Commissioner; Executive Team; other Task Forces	Ongoing
	Create an action plan with secondary objectives, actions and identified resources to support implementation of the Key Priorities in the workplan and coordinate these resources with the other Task Forces	Chief Commissioner; Executive Team; other Task Forces	0-3 months
	Establish Task Force and, if applicable sub Task Force terms of reference, general meeting format/structure, meeting outcomes and deliverables, and how to share Task Force progress with Council and the community as a whole	Chief Commissioner; Executive Team; other Task Forces	0-3 months



Monitoring Progress

The Task Force will work with Administration to identify milestones for the Key Priorities in the workplan and, methods to monitor the progress and impact of its work. This will include gathering input from members of the public regarding their satisfaction with Council's leadership, actions, fiscal management, collaborative approach and advocacy related to the municipality's recovery and resilience efforts. It will also work with Administration to record, review and present the outcomes related to the municipality's recovery governance priorities.

Conclusion

The Recovery Governance Task Force will use the outcomes of this workplan as the foundation to formulate recommendations to Council on short, medium and long-term strategies for the municipality's recovery and resilience.