

TRAFFIC SAFETY ADVISORY COMMITTEE MEETING**January 20, 2020****3:00 p.m.**401 Festival Lane
Third Floor, North Wing
Meeting Room 310, Community Centre**MINUTES****Present:****Committee Members:**James Stroeder
Shaun Andreas
Bob Newstead
Max Coderre
Robert ParksVoting Member (Vice Chair)
Voting Member
Voting Member
Voting Member
Non-Voting Member**Administration:**Kevin Cole
Ryan Anders
Debbie Rawson
Debbie White
Chris Narbonne
Mike BurdinskyTransportation Planning and Engineering
Transportation Planning and Engineering
Transportation Planning and Engineering
Transportation Planning and Engineering
Enforcement Services
Enforcement Services**Regrets:**Bob Horton
Gibson Glavin
Gary Poignant
Brian BotterillVoting Member
Voting Member
Voting Member
Non-Voting Member**1. CALL TO ORDER**

The Vice Chair called the meeting to order at 3:02 p.m.

2. ADDITIONS/DELETIONS/CHANGES & ADOPTION OF AGENDA

The Vice Chair called for additions/deletions/changes to the agenda.

Add Item 4.1 – Resignation of Committee member

Add Item 4.2 – Committee member meeting attendance

MOVED by M. Coderre:

THAT the Agenda be adopted as amended.

Carried**3. CONFIRMATION OF MINUTES****MOVED** by B. Newstead:

THAT the November 18, 2019 Traffic Safety Advisory Committee meeting minutes be approved.

Carried

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January 20, 2020

3:00 p.m.

401 Festival Lane
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4. COMMITTEE BUSINESS

4.1 Resignation of Committee member

The Committee received a letter of resignation from one of its members. No action is required from the committee. The Governance Committee will attempt to refill the position on the next round of recruitments.

4.2 Committee member meeting attendance

The Committee was reminded that Bylaw 28-2018, Part III Membership, speaks to attendance at meetings; an appointment may be terminated if a public member misses three meetings in a twelve-month period without the consent of the Committee.

4.3 Traffic Safety Communication Plan Update

Presenter: Debbie Rawson

The Committee was provided an update on the Traffic Safety Communication Plan.

4.4 Development of 2020 Workplan

Presenter: Vice Chair

The Committee discussed their work plan for 2020. A draft work plan will be provided at the next meeting and members of the committee were encouraged to provide suggestions based on the mandate letter for the committee.

ADJOURNMENT

THAT Chair declared the meeting adjourned at 4:20 p.m.



Administrative Representative



Vice Chair,
Traffic Safety Advisory Committee