

**Additional information may be required by a Development or Safety Code Officer. The submitted drawings do not have to be professionally drawn, but must include all the required information and be legible to the satisfaction of the Development and Safety Code Officer.**

## Take control of the permit process

Apply for your deck permit online with ePermits and take advantage of the benefits:

- Faster and easier processing
- Clearly defined requirements
- On the spot payment processing
- Transparent process updates
- View or print permits & inspection preports
- Receive information on any issues impeding permit approval

## For Contractors/Business Owners

- Update employee information
- Monitor status of employee ticket

## Ready for inspection?

Please notify the Permitting, Inspections and Customer Service Branch at 780-464-8169 at least one full working day in advance once your deck is completed.

You do not have to be home when the inspection takes place, but please ensure there is access to the backyard and that all pets are indoors (if necessary).

## Contact us

Strathcona County  
Planning and Development Services

Main Floor, County Hall  
2001 Sherwood Drive  
Sherwood Park, Alberta T8A 3W7  
[www.strathcona.ca/PDS](http://www.strathcona.ca/PDS)  
Phone: 780-464-8080  
Fax: 780-464-8142

Office Hours:  
Monday to Friday 8:30 a.m. - 4:30 p.m.

Please note this brochure has no legal status and cannot be used as an official interpretation of the various regulations currently in effect. Users are advised to contact Planning and Development Services for more information. Strathcona County accepts no responsibility for persons relying solely on this information.



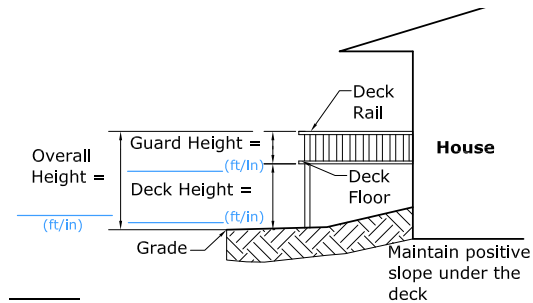
# Building an Uncovered Deck



## Building an uncovered deck

A **building** permit is required when constructing a new, or when replacing an existing deck if the deck floor will be higher than 2 feet above grade.

A **development** permit is required when the proposed deck is not in compliance with current zoning bylaws. Contact us to find out the zoning bylaws in your neighbourhood or for the application requirements.



A covered deck, such as a sunroom, is considered an addition and falls under a different section of the building code. If applying for a covered deck, please contact us for more information.

### Why do I need a permit?

Permits are required to ensure that your structure meets the minimum setbacks from property lines and the minimum building code requirements. By reviewing your drawings prior to construction we can confirm foundations, beam and joist spans are adequate and potentially avoid any safety or zoning concerns prior to construction. Obtaining the necessary permits helps to avoid any compliance issues, should you sell your home.

## Obtaining a building permit

Applications can be made either in person at Planning and Development Services or online at [www.strathcona.ca/epermits](http://www.strathcona.ca/epermits).

### In person applications will require:

- A completed building permit application form;
- A site plan that identifies:
  - ✓ The proposed location of the deck
  - ✓ The distances from the proposed deck to the property lines
  - ✓ The dimensions of the property and the proposed deck
  - ✓ Any existing structures on the property
  - ✓ Dimensions of the proposed development
  - ✓ Any easement and utility right-of-ways within the property
- An elevation drawing of the proposed deck that identifies the length, width and height of the deck and rail;
- A foundation plan that identifies:
  - ✓ The direction, type, size and spacing of floor joists
  - ✓ The type and size of the support beam and cantilever
  - ✓ The diameter, depth and spacing of piles (see foundation information); and
- Application fees (see current fee schedule).

### Online applications will require:

- A digital copy of the site plan that identifies:
  - ✓ The proposed location of the deck
  - ✓ The distances from the proposed deck to the property lines
  - ✓ The dimensions of the property and the proposed deck
  - ✓ Any existing structures on the property
  - ✓ Dimensions of the proposed development
  - ✓ Any easement and utility right-of-ways within the property
- A digital submission of the elevation drawing of the proposed deck that identifies the length, width and height of the deck and rail;
- A digital submission of the foundation plan that identifies:
  - ✓ The direction, type, size and spacing of floor joists
  - ✓ The type and size of the support beam and cantilever
  - ✓ The diameter, depth and spacing of piles (see foundation information); and
- Application fees (see current fee schedule).

### When will I get my permit?

When you apply, it only takes a few days to approve your permit once all necessary information (site and construction plans) are received.

### Including a hot tub?

Hot tubs built into decks require a building permit and electrical permit. Hot tubs supported on decks also **require engineering** for the support of the hot tub loads. Please see our brochure on hot tubs and swimming pools for more information.

## Foundation information

Decks less than 6' above grade can be supported by either concrete piles, screw piles or concrete pads (concrete pads must meet the minimum dimension of 2' by 2' with a thickness of 4"). Deck foundations higher than 6' above grade will require the seal and signature of a professional engineer.

Foundation and elevation templates to assist you with your application are available on our website.

For further information, please contact 780-464-8080.