

Deceased Members of Council

Cross-reference: GOV-002-036 Flag and Lighting Protocol Policy

Policy Statement

Strathcona County will make its facilities available for services and functions to honour deceased Members of Council within a reasonable time after their passing.

Purpose

The purpose of this policy is to provide support to the families of a Deceased Member of Council in order to recognize past service to our community.

Definitions

Member of Council - means a current or former elected official of the Strathcona County Council, the Council of the County of Strathcona (prior to 1996), or the Council of Municipal District #83 (Strathcona) (prior to 1962), and that served at least one term as an elected official on that Council or passes while serving as a Councillor.

Guidelines

If the family of a deceased Member of Council wishes to hold a service or function in honour or in memory of the deceased Member of Council, Strathcona County will provide the following at no charge:

1. Rental and use of a Strathcona County facility;
2. Use of tables, chairs, and audio-visual systems that are already present in the facility;
3. Setup and take down of the available tables, chairs, and audio-visual systems; and
4. Reasonable cleanup of the rented and used areas of the facility.

The following conditions apply to the rental or use:

1. The service or function must be held within twelve months of the date of death of the Member of Council;
2. The service or function can only be booked in a space or facility that is available (Strathcona County will not double-book a space or facility, or ask or require that another group give up a previously booked space); and

3. wThe person or family member booking the facility must agree to and abide by all the usual rental terms that apply to rentals of that facility.

Strathcona County will not cover costs for the following:

1. Food, refreshments, catering, dinnerware, or any other consumables;
2. Décor that is not ordinarily or at-the-time present in the facility;
3. Speakers, choirs, orchestras, or other live performances;
4. Computers or other electronic equipment not ordinarily present in the facility, and which may be required to display, project, or play music, videos, slideshows, or other similar audio or visual displays;
5. Staff or personnel costs associated with operating any equipment used during the service or function;
6. Costs for functions or services at facilities not owned or operated by Strathcona County; or
7. Costs for bringing chairs, tables, other furnishings, or any other equipment from other Strathcona County facilities or from third party locations.

Policy Record

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Legislative, Legal and Procurement