

The *Community Change Grant* supports innovative, non-traditional ideas that focus on emerging opportunities within the community and inspire a diverse group of citizens to be more active, involved and civically engaged.

Funding supports grass roots solutions to everyday challenges. The *Community Change Grant* harnesses local experience and expertise in resident-led initiatives. **Grants up to \$2,000** are available to support innovative, creative projects and ideas that bring people together for positive change.

As our community recovers from COVID-19, community engagement is more important than ever, and everyone has a role to play. Individual citizens, formal or informal groups who wish to collaborate on a creative project for positive change in their community are eligible. Applicants are encouraged to meet with Family and Community Services staff to ask questions, clarify expectations, and discuss expected results, prior to applying.

Funds must be spent by September 30, 2021.

Applicants for a *Community Change Grant* must adhere to the following guidelines:

- Applicants must be residents of Strathcona County,
- The project must occur in Strathcona County.
- Applicants (whether an organization or several individuals) must be from three different households and the individual receiving the funds must be over 18 years old.
- Applicants must have no outstanding granting reports due to Strathcona County Family and Community Services.
- All projects (planning and implementation) will follow all COVID-19 restrictions and guidelines as directed by Alberta Health Services at the time of using the grant dollars. Recipients should monitor Strathcona.ca for the most current restrictions.
- Projects must adhere to all local laws and bylaws with required permits and liability insurance in place.

Additionally, applicants should consider the following:

- When possible, recipients are encouraged to support local businesses and shop in Strathcona County.

# Community Change Grant - Application

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What is not eligible for funding?

- Expenses incurred prior to application approval.
- Expenses not integral to the proposal including travel, training, event sponsorship, operational or staff costs not directly tied to implementing the project.
- Grant funds will not be used for any purpose other than a public purpose and may not support or promote political activities or private interests.
- Grant funds cannot be used for the purchase of alcohol, capital expenses (i.e. office furniture & equipment), infrastructure (buildings), for private gain or as a fundraiser for other projects.
- Projects or activities that are primarily mandated with a recreation or sports focus are ineligible.
- Businesses and for-profit organizations are not eligible for funding.
- Community *Change Grants* are project-based. They do not support activities where the primary intent is block parties or neighbourhood gatherings.

For more information, check the website at [strathcona.ca/grants](http://strathcona.ca/grants) or by phone at 780-464-4044.

**Application Deadline: November 6, 2020 at 4:30 p.m. Late applications will not be accepted.**

## **Collection and Use of Personal Information**

Personal information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used to manage and administer the Community Grants Program. If you have any questions regarding the collection, use or disclosure of this information, contact the Coordinator, Administration & Finance, Strathcona County at 780-464-4044.

**PROJECT DETAILS**

<p><b>Funding amount requested (maximum \$2000)</b></p>	<p>\$</p>
<p><b>Project Title (15 words)</b></p>	
<p><b>What is your idea? <i>What will you do?</i> (150 words)</b></p>	
<p><b>What is unique about your project?</b></p>	
<p><b>What led to this idea?</b></p>	
<p><b>How will your project create a positive change in Strathcona County?</b></p>	
<p><b>Where and when will the project occur?</b></p>	

<p><b>Who will be invited and/or participate?</b></p>	
<p><b>How will the project encourage participation?</b></p>	
<p><b>How will the project encourage participants to connect and build relationships beyond the end of the project?</b></p>	
<p><b>What will your project achieve?</b> <i>What will success look like for your project? Be specific.</i></p>	

# Community Change Grant - Application

## BUDGET INFORMATION

Please indicate all revenues and planned expenditures for this project. This information can be included as an attachment.

<b>Revenue and Resources</b> (money in, as well as in-kind donations)	<b>Dollars Received</b>		
	Community Change Grant	\$	
	Other Resources (please specify)	\$	
		\$	
		\$	
		\$	
	<b>TOTAL REVENUE</b>	<b>\$</b>	

<b>EXPENSES</b> (money spent)	<b>Dollars Spent</b>		
		\$	
		\$	
		\$	
		\$	
	<b>TOTAL EXPENSES</b>	<b>\$</b>	

Please provide any additional relevant information:

Name of Signatory Responsible for the Funds (person named on the cheque and responsible for the final reporting):

Name: \_\_\_\_\_  
(please print)

**Application Deadline: November 6, 2020 at 4:30 p.m.**  
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If you require information or assistance, you can reach us by phone at 780-464-4044. We are located at 2<sup>nd</sup> Floor, East Wing Community Centre, 401 Festival Lane, Sherwood Park, AB. Our mailing address is 2001 Sherwood Drive, Sherwood Park, AB, T8A 3W7.

# Community Change Grant - Application

**APPLICANT INFORMATION** - Applicants (whether an organization or several individuals) must be from three different households and the individual receiving the funds must be over 18 years old.

Name	
Address	
Contact Information	Daytime phone number: _____ Evening phone number: _____
	Email Address: _____

Name	
Address	
Contact Information	Daytime phone number: _____ Evening phone number: _____
	Email Address: _____

Name	
Address	
Contact Information	Daytime phone number: _____ Evening phone number: _____
	Email Address: _____

*In accordance with the guidelines set forth in this application, I declare (on behalf the other two above-named individuals) that the project identified adheres to all local laws and bylaws with required permits and liability insurance in place.*

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (yyyy-mm-dd)

Signed applications can be emailed to [familyandcommunity@strathcona.ca](mailto:familyandcommunity@strathcona.ca) or by mailing to:  
**Strathcona County Family and Community Services**  
 2001 Sherwood Drive, Sherwood Park, AB T8A 3W7

## FINAL REPORT

The **Final Report** section is to be completed once your project is complete. Final reports (including receipts) must be submitted to Family and Community Services within **45 days** of completion of the project. All unexpended dollars must be returned to Strathcona County Family and Community Services.

## PROJECT/EVENT DETAILS

Name of Project	
Completion Date	
Primary Contact Name	
Address	
Telephone Number	
Email Address	

## PROJECT/EVENT SUMMARY

How many people helped organize your project?	
How many volunteer hours were required to complete your project?	
Who benefited from your project?	
How many people benefited from your project? (#)	
Describe your project and the results. What changes (if any) have you noticed in your community since the project took place?	

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