

Regular educator's name _____

Name of back-up educator _____

Parent/Guardian name _____

Child's name _____

Back-up care date(s) _____

Options for back-up child care:

 In your Educator's home

An approved back-up care provider may provide child care in your educator's home. The back-up provider must have completed all required documentation and be approved by the agency. Even in back-up care situations provincial requirements around ages and numbers of children in care must still be adhered to.

 In an alternate Educator's home

Back-up care may be provided by another educator that is approved by the agency. Even in back-up care situations provincial requirements around ages and numbers of children in care must still be adhered to.

Please be aware that as a result of the variation in fees between educators, the fee for back-up care may be higher or lower than a family's usual educator's fee. It is the parent's responsibility to pay the fee for back-up care on the day it is incurred.

It is the responsibility of parents to make reimbursement arrangements with their educator for the days the educator was unavailable. This arrangement needs to be included in the Educator and Parent – Acknowledgement.

I _____ give Strathcona County Family Day Home program permission to share my child's information sheet and emergency card as needed with the back-up care provider indicated above.

Signature – Parent/Guardian_____
Date_____
Signature – Agency_____
Date**Collection and use of personal information**

Personal information is collected in accordance with section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used in the management and administration of Strathcona County family day homes programming and operations. If you have any questions about the collection or use of this information, please contact the Family Resource Network Manager at 780-464-4044.