

## Parkland Memorial Program

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Date of Approval by Council: 09/16/2003

Resolution No.: 680/2003

Lead Role: Chief Commissioner Replaces: n/a

Last Review Date: November 20, 2017

Next Review Date: 11/2020

Administrative Responsibility: Recreation, Parks and Culture

### Policy Statement

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The Parkland Memorial Program provides individuals, groups and organizations with the opportunity to beautify Parkland in Strathcona County by planting trees or installing Parkland Amenities in remembrance, observance or acknowledgment of an appropriate event, occasion or individual. Approval of applications will be based on esthetic considerations, improvements to the level of service to our Parkland users and with the intention of facilitating planned development in our Parkland.

### Definitions

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1. "Amenity" means any bench, table, park furnishing or other structure or development that increases the physical or material comfort of the park. It may include a memorial plaque.
2. "Director" means the Director of Strathcona County Recreation, Parks and Culture.
3. "Parkland" means:
  - 2.1. Any land developed or used by the County as public Park, sports field, playground, recreational area, boulevards within the Urban Service Area, titled utility rights-of-way, undeveloped road rights-of-way, dry ponds, public utility lots or walkways, title to which is vested in the name of the County, excepting the Broadmoor Public Golf Course;
  - 2.2. Any land acquired by the County as municipal reserve, school reserve or environmental reserve as those terms are used in the Municipal Government Act, RSA 2000, c. M-26, as amended from time to time (hereinafter the "Municipal Government Act") but does not include those parcels under disposition by license to Strathcona County Environmental Operations for the purpose of grazing or agricultural permits or licenses;
  - 2.3. Any land designated by Council as a Park or recreational area for the purposes of the General Parks Bylaw, 30-92, as amended or replaced from time to time; any land developed or designated by the County as a pathway and the Heritage Parkway Trail System, but not including sidewalks and excluding permanent camping sites administered by Recreation, Parks and Culture; and
  - 2.4. County parking lots that service Parkland.

**Guidelines**

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1. All applications for the planting of memorial trees or the installation of Amenities on Parkland must be submitted in writing to Strathcona County Recreation, Parks and Culture for consideration.
2. Donors may choose to have a tree planted and/or a Parkland Amenity installed. All items selected must meet Strathcona County's Open Space Development Standards. The Director of Recreation, Parks and Culture, or designate, must approve both the tree and/or Amenity and its location.
3. Strathcona County Recreation, Parks and Culture will install Parkland Amenities and trees once the donor has made a donation to the Parkland Memorial Program to cover the cost of the tree and/or Amenity, installation and two years of maintenance.
4. Strathcona County Recreation, Parks and Culture will maintain trees and Parkland Amenities according to the maintenance schedule for the selected Parkland. Trees will be pruned and maintained to the same standard as other trees on Parkland. Amenities will be maintained according to the same schedule as all other Parkland Amenities.
5. Strathcona County may replace a tree that dies within the first two years of planting.
6. Strathcona County may replace vandalized or damaged trees.
7. Parkland Amenities that are vandalized may be repaired or replaced by Strathcona County, with full replacement occurring only once. Should repeat vandalism occur, relocation of the Amenity may be required.
8. Requests are accepted year-round. Parkland Amenities may be installed May through October. Trees are planted in the spring and fall.
9. Should donors wish to participate in the planting of a memorial tree or host a commemorative ceremony, they may make arrangements with Strathcona County Recreation, Parks and Culture to do so. Donors are responsible for all ceremonial arrangements and associated costs.