

## Park Concession

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Date of Approval by Council: 03/25/03

Resolution No.: 269/2003

Lead Role: Deputy Commissioner

Replaces: n/a

Last Review Date: May 1, 2013

Next Review Date: 05/2016

Administrative Responsibility: Recreation, Parks and Culture

### Policy Statement

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The General Parks Bylaw (30-92) prohibits the sale of goods and services on parkland unless the Director of Recreation, Parks and Culture has granted permission. Permission to operate concessions may be granted to the organizer of events or activities by the Director. The Park Concession Policy provides guidelines for determining if permission to sell goods and services on parkland is appropriate and should be granted.

### Definitions

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1. "Booking Contract Holder" means any group, organization, individual; non-profit or commercial user that books a facility or special event.
2. "Concession" means any outdoor Operation that offers for sale or sells any goods or services including, but not limited to, food and / or beverages.
3. "Director" means the Director of Strathcona County Recreation, Parks and Culture.
4. "Operation" of a Concession includes Operation by the Recreation and Social Facility License Holder or the Booking Contract Holder or any operators that they may subcontract to.
5. "Parkland" means Parkland as defined in the Strathcona County General Parks Bylaw 30-92 as amended or repealed from time to time.
6. "Recreation and Social Facility License Holder" means any group or organization holding a written agreement with Strathcona County to maintain and / or operate a recreation facility or lands.
7. "Sherwood Park Urban Service Area" means that area within the boundaries of the Hamlet of Sherwood Park as declared in the Provincial Order in Council 761/95, or as expanded by subsequent Order or Bylaw or resolution of Strathcona County Council from time to time.

### Guidelines

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1. Holders of Recreational and Social Facility License Agreements are given the right to operate Concessions on the lands administered within their license, subject to meeting all necessary requirements of the Parks Concession Policy.
2. All Concession Operators will comply with all applicable federal, provincial and municipal acts, bylaws and guidelines.

3. All Concession Operations applications will be reviewed to ensure the protection of Strathcona County's assets, including but not limited to the following factors: insurance in an amount satisfactory to the Director of Financial Services, and damage deposits at the discretion of the Director.
4. Parkland in the Sherwood Park Urban Service Area that may be approved for requests to serve alcohol include:
  - 4.1 Strathcona Athletic Park,
  - 4.2 Broadmoor Lake Park,
  - 4.3 Smeltzer House Grounds, and
  - 4.4 Centennial Park

Requests to serve alcohol on any other parkland in the Sherwood Park Urban Service Area would require the approval of Strathcona County Council.
5. All applications for Concession Operations will be reviewed to ensure that they are consistent with Strathcona County's image and mission.