

## GOVERNANCE ADVISORY COMMITTEE MEETING MINUTES

January 22, 2020

9:00 a.m.

Community Centre - Meeting Room 5

401 Festival Lane

Sherwood Park, AB

Members Present: Brian Botterill  
Bill Tonita  
Dave Anderson  
Rod Frank

Administration Present: Sandy Bugeja  
Lana Dyrland

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### 1. CALL TO ORDER

The Chair called the meeting to order at 9:05 a.m.

### 2. ADDITIONS / DELETIONS / CHANGES TO AGENDA

The Chair called for additions/deletions/changes to the agenda. There were no additions to the agenda.

### 3. ADOPT AGENDA

**Moved by:** B. Tonita

THAT the agenda be adopted as presented.

In Favor (3): Brian Botterill, Bill Tonita, and Dave Anderson

**Carried**

### 4. CONFIRMATION OF MINUTES

4.1 Governance Advisory Committee Meeting Minutes - December 11, 2019

**Moved by:** B. Tonita

THAT the minutes from the December 11, 2019 Governance Advisory Committee be approved.

In Favor (3): Brian Botterill, Bill Tonita, and Dave Anderson

**Carried**

**5. LEGISLATIVE AND LEGAL SERVICES**

5.1 Meeting Procedures Bylaw – Update and Continuation

The Committee continued discussion on sections of the Meetings Procedure Bylaw.

**6. REVIEW OF ANNUAL WORK PLAN**

6.1 The Committee reviewed their 2020 GAC Workplan (approved December 11, 2019).

**7. ROUND TABLE**

There was no round table discussion.

**8. ADJOURNMENT**

The Chair declared the Governance Advisory Committee meeting adjourned at 10:29 a.m.