

GOVERNANCE ADVISORY COMMITTEE MEETING MINUTES

September 16, 2020

9:00 a.m.

Community Centre - Josephburg Room

401 Festival Lane

Sherwood Park, AB

Members Present: Brian Botterill
Glen Lawrence
Bill Tonita
Dave Anderson

Administration Present: Sandy Bugeja
Lana Dyrland

1. CALL TO ORDER

The Chair called the meeting to order at 9:01 a.m.

2. ADDITIONS / DELETIONS / CHANGES TO AGENDA

There were no changes to the agenda.

3. ADOPT AGENDA

Moved by: Bill Tonita

THAT the agenda be adopted as presented.

In Favor (3): B. Botterill, G. Lawrence, and B. Tonita

Carried

4. CONFIRMATION OF MINUTES

4.1 Governance Advisory Committee Meeting Minutes - July 22, 2020

2018/ G

Moved by: G. Lawrence

THAT the July 22, 2020 Governance Advisory Committee minutes be approved.

In Favor (3): B. Botterill, G. Lawrence, and B. Tonita

Carried

5. INTERGOVERNMENTAL AFFAIRS

5.1 AUMA Resolutions

The Committee reviewed the 2020 AUMA Resolutions Book and AUMA Special Resolutions going forward to the fall AUMA conference.

6. LEGISLATIVE AND LEGAL SERVICES

6.2 Committee Bylaw Discussion

The Committee discussed a number of committee bylaws and the current structure of the council committees.

Moved by: Bill Tonita

THAT Administration provide a report outlining the current council committee structure, as well as provide an update on upcoming committee bylaw expiry dates.

In Favor (3): B. Botterill, G. Lawrence, and B. Tonita

Carried

6. LEGISLATIVE AND LEGAL SERVICES

6.1 Mandate Letter Discussion

The Committee tabled the discussion on the mandate letters due to lack of time. The item will be brought forward to an upcoming meeting this fall.

6.3 Meeting Procedures Bylaw Update

The Committee was provided with an update on the meeting procedures bylaw. A status of report will go forward to Council advising the requirement of additional time for the completion of this proposed bylaw.

7. REVIEW OF ANNUAL WORK PLAN

The Committee reviewed their work plan and the upcoming agenda item for the next meeting.

8. ADJOURNMENT

THAT the Governance Advisory Committee meeting adjourn at 10:55 a.m.

Chair

Administrative Representative