

GOVERNANCE ADVISORY COMMITTEE MEETING MINUTES

July 22, 2020

9:00 a.m.

TEAMS/Josephburg Room

401 Festival Lane

Sherwood Park, AB

Members Present: Glen Lawrence
Bill Tonita

Members Absent: Brian Botterill

Administration Present: Sandy Bugeja

1. CALL TO ORDER

The Vice Chair called the meeting to order at 9:08 a.m.

2. ADDITIONS / DELETIONS / CHANGES TO AGENDA

The Vice Chair called for additions/deletions/changes to the agenda.

3. ADOPT AGENDA

Moved by: G. Lawrence

THAT the agenda be adopted as presented.

In Favor (2): G. Lawrence and B. Tonita

Carried

4. CONFIRMATION OF MINUTES

4.1 June 17, 2020 GAC meeting minutes

Moved by: G. Lawrence

THAT the June 17, 2020 Governance Advisory Committee meeting minutes be approved.

In Favor (2): G. Lawrence and B. Tonita

Carried

5. LEGISLATIVE AND LEGAL SERVICES

5.1 Review of Boards and Committee Bylaw 46-2015

Moved by: G. Lawrence

THAT Administration prepare a new Boards and Committees bylaw for Council's consideration by the end of fourth quarter of 2020.

In Favor (2): G. Lawrence and B. Tonita

Carried

5.2 Review of Policy GOV-001-027 Recognition of Service to Office

Moved by: G. Lawrence

THAT a report on the review of Policy GOV-001-027 Recognition of Service to Office be provided to Council.

In Favor (2): G. Lawrence and B. Tonita

Carried

5.3 Review of GOV-001-035 Recognition Protocol Policy

Moved by: G. Lawrence

THAT a report on the review of Policy GOV-001-035 Recognition Protocol be provided to Council.

In Favor (2): G. Lawrence and B. Tonita

Carried

5.4 Review of GOV-001-034 Accountability and Transparency Policy

Moved by: G. Lawrence

THAT a report on the review of Policy GOV-001-034 Accountability and Transparency be provided to Council.

In Favor (2): G. Lawrence and B. Tonita

Carried

5.5 Update on Mandate Letters, Acknowledgement of Treaty Six Policy, and Procedures Bylaw (verbal)

The Committee received a status update on the mandate letters, Acknowledgement of Treaty Six Policy, and Procedures Bylaw.

6. REVIEW OF ANNUAL WORK PLAN

The Committee reviewed their work plan and moved the Procedures Bylaw and Mandate Letters to the September meeting.

8. ADJOURNMENT

The Vice Chair adjourned the meeting at 10:15 a.m.

Chair

Administrative Representative