

## GOVERNANCE ADVISORY COMMITTEE MEETING MINUTES

April 22, 2020  
9:00 a.m.  
Conference Call

Members Present: Brian Botterill  
Glen Lawrence  
Bill Tonita

Administration Present: Sandy Bugeja  
Lana Dyrland

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### 1. CALL TO ORDER

The Chair called the meeting to order at 9:02 a.m.

### 2. ADDITIONS / DELETIONS / CHANGES TO AGENDA

The Chair called for additions/deletions/changes to the agenda.

### 3. ADOPT AGENDA

**Moved by:** G. Lawrence

THAT the agenda be adopted as presented.

In Favor (3): B. Botterill, G. Lawrence, B. Tonita

**Carried**

### 4. CONFIRMATION OF MINUTES

#### 4.1 March 12, 2020 Minutes

**Moved by:** B. Tonita

THAT the minutes from the March 12, 2020 Governance Advisory Committee meeting be approved.

In Favor (3): B. Botterill, G. Lawrence, B. Tonita

**Carried**

**5. LEGISLATIVE AND LEGAL SERVICES**

- 5.1 Policy GOV-001-019 County Representation on External Boards/Committees/Commissions (Review)

**Moved by:** Bill Tonita

THAT Administration prepare a report to Council on behalf of the Governance Advisory Committee to confirm that the County Representation on External Boards, Committees, and Commissions policy has been reviewed and to recommend the amendments set out in the April 22, 2020 Governance Advisory Committee report.

In Favor (3): B. Botterill, G. Lawrence, B. Tonita

**Carried**

- 5.2 Meeting Procedures Bylaw

The Committee continue the review of the Meeting Procedures Bylaw and provided input to Administration on sections 9.2, 9.3, and 10.2.

**6. REVIEW OF ANNUAL WORK PLAN**

- 6.1 2020 GAC Annual Work Plan

The Committee reviewed the upcoming items on their 2020 work plan.

**7. ROUND TABLE**

There was no round table discussion.

**8. ADJOURNMENT**

The Chair declared the meeting adjourned at 10:55 a.m.