

Planning and Development Services, 2001 Sherwood Drive, Sherwood Park, Alberta T8A 3W7

Phone 780-464-8080 Fax 780-464-8142

 Which permit type are you applying for?  interior gas  other \_\_\_\_\_

Property address \_\_\_\_\_ Subdivision \_\_\_\_\_

 Legal description Lot \_\_\_\_\_ or Condo unit \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_  
 (if applicable) Quarter \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Meridian 4

 When your permit is ready do you want us to:  call you for pick up  mail it  fax it

**Applicant name(s)** \_\_\_\_\_ **Contact name** \_\_\_\_\_

Applicant address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

Phone number \_\_\_\_\_ Alternate phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail address (optional) \_\_\_\_\_

**Building type**
 residential \_\_\_\_\_ square footage

**Landowner name** \_\_\_\_\_  
 (If different than applicant)

 industrial  institutional  commercial

**Tenant name** \_\_\_\_\_  
 (If commercial, industrial, institutional or other)

 Proposed installation will take place in **conjunction** with  new construction  building renovation

Description of work \_\_\_\_\_

 natural gas  propane: tank size \_\_\_\_\_  permanent  temporary

Appliances	No	BTU Rating
barbecue		
boiler		
dryer		
fireplace		
fryer-grill		

Appliances	No	BTU Rating
furnace		
gas light		
infrared		
lab burner		
log lighter		

Appliances	No	BTU Rating
range		
roof top unit		
space heater		
unit heater		
water heater		

other \_\_\_\_\_

Total number of outlets \_\_\_\_\_

 Card # \_\_\_\_\_ Signature \_\_\_\_\_ Expiry date \_\_\_\_\_  
 (If paying by Mastercard, Visa, or American Express)

**Contractor declaration** (if contractor is applying)  
 I hereby certify that this installation will be completed in accordance with the Act and Regulations.

**Homeowner declaration** (if homeowner is applying)  
 I hereby declare that I am the owner of the premises in which the work will be conducted and I reside on the property. I assume responsibility for compliance with the applicable Act and Regulations.

Journeyman name \_\_\_\_\_ Journeyman number \_\_\_\_\_

Owner's signature \_\_\_\_\_

**Collection and use of personal information**

 This personal information is being collected in accordance with the *Municipal Government Act* and is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act* with the exception of disclosures under the *Safety Codes Act*. This information will be used to process and issue the Permit. If you have any questions about the collection and use of your information, contact the Building Regulation Services Coordinator, Strathcona County at 780-464-8264.

**For office use only**

 Gas \_\_\_\_\_  
 SCC \_\_\_\_\_  
 Total \_\_\_\_\_  
 Receipt no. \_\_\_\_\_

 Date received \_\_\_\_\_  
 Received by \_\_\_\_\_

 Roll number \_\_\_\_\_  
 Application no. \_\_\_\_\_  
 Entered by \_\_\_\_\_  
 Date entered \_\_\_\_\_

# Gas Permit – Application

## Conditions

1 **Act**

The issuance of a Permit shall not prevent a Safety Codes Officer from issuing a correction notice if a gas installation or part thereof is found not to be in accordance with the Safety Codes Act, pursuant regulations, or bylaws.

2 **Deviation**

No deviation from the plans, specifications or information contained on the application for this Permit shall be permitted without prior written authorization from the Safety Codes Officer.

3 **Expiry**

This Permit expires one year from the date of issue.

4 **Safety Codes Officer**

The person authorized to perform the installations governed by this Permit shall notify the Safety Codes Officer prior to concealment of any portion of the installation.

5 **Location of utilities**

Before excavation is started, check for the location of utilities.

6 **Inspection**

The permit applicant shall contact the Safety Codes Officer to arrange for the following required inspections: rough-in and final inspections of all installations exceeding 400,000 BTU, and final inspection of all installations 400,000 BTUs or less. All installations are required to be tested by air/liquid solution, or leak detection device. Testing is to be verified by the Safety Codes Officer to a minimum air test of 15 psi.

7 **Important notice**

If any portion of the work is concealed prior to an approval by a Safety Codes Officer, all work may be requested to be uncovered.

8 **Re-inspection**

Any required re-inspection may be subject to a re-inspection fee, as per the current fee schedule. This fee is required to be paid before to the re-inspection takes place.

9 **Offense**

Any person who commits a breach of any of the provisions of the Safety Code Act, or regulations made pursuant thereto, or of the conditions of a Permit, is guilty of an offence under the Act.

10 **Approval**

Neither the examination of plans and specifications nor the issuance of a permit shall be construed to be an approval of any installation made or done in contravention of any provision(s) of a bylaw, an agreement or the Safety Codes Act or regulations. Satisfactory inspections are required for final approval.