

Site and appellant information (fill out completely)

Site information			
Municipal address of site			
Owner of site		Applicant	
Legal description of site ('lot/block/plan' and/or 'quarter-section-township-range')			
Development permit number or subdivision application number			
Appellant information			
Name of Appellant			
Mailing address			
City/Municipality	Province	Postal code	Phone number
Agent information and certification (if Appellant is represented by an Agent)			
Name of Agent			
Mailing address			
City/Municipality	Province	Postal code	Phone number
<p>The Appellant hereby authorizes the above named agent to act on the Appellant's behalf on matters pertaining to this Appeal.</p> <p style="text-align: center;"> _____ Signature of Appellant _____ Date </p>			

By checking this box the Appellant or, if the Appellant is represented by an Agent, the Agent would like to receive all correspondence including the Appeal hearing notice and decision via the following e-mail address and understands no paper copies will be sent.

Email address: _____

Appeal against (Check one box only)

Development permit	Subdivision application	Order
<input type="checkbox"/> Approval	<input type="checkbox"/> Approval	<input type="checkbox"/> Notice of order
<input type="checkbox"/> Conditions of approval	<input type="checkbox"/> Conditions of approval	
<input type="checkbox"/> Refusal	<input type="checkbox"/> Refusal	

Notice of Appeal

Subdivision and Development Appeal Board

(Page 2 of 2)

Reasons for appeal (Attach a separate page if required)

Sections 678 and 686 of the *Municipal Government Act* require that the written Notice of Appeal must contain specific reasons for the appeal.

Collection and use of personal information

Personal information is being collected under the authority of section 33 (a) and (c) of the *Freedom of Information and Protection of Privacy Act* and will be used to manage and administer the Subdivision and Development Appeal Board process. In accordance with the access provisions of *Municipal Government Act* and the *Freedom of Information and Protection of Privacy Act*, at the discretion of the Subdivision and Development Appeal Board or the Subdivision and Development Appeal Board Administration, your submission, or elements from your submission may be made available to the public. If you have any questions about the collection, use or disclosure of this information, contact the Coordinator, Secretariat Services, Legislative and Legal Services, Strathcona County at 780-464-8140.

Signature of Appellant / Agent	Date YYYY MM DD
---------------------------------------	------------------------------

Office use only			
SDAB appeal number	Appeal fee paid <input type="checkbox"/> Yes <input type="checkbox"/> No	Hearing date YYYY MM DD	Date Notice of Appeal Received

Notice of Appeal
Subdivision and Development Appeal Board

NOTICE OF APPEAL SUBMISSION INFORMATION

To file a Notice of Appeal your completed Notice of Appeal and the \$150.00 filing fee must both be received by the Subdivision and Development Appeal Board no later than the final date for appeal as specified in the *Municipal Government Act*.

FILING INFORMATION

The Notice of Appeal may be submitted as follows:

MAIL TO:	DELIVER TO:	EMAIL TO:
Subdivision and Development Appeal Board 2001 Sherwood Drive Sherwood Park, Alberta T8A 3W7	Subdivision and Development Appeal Board 3 rd Floor, North Wing, Community Centre 401 Festival Lane, Sherwood Park	SDAB@strathcona.ca

METHOD OF PAYMENT

Payment of the filing fee may be made in person at the Subdivision and Development Appeal Board office by cash, cheque, debit, Visa or Mastercard. Payment may also be made by cheque payable to Strathcona County. Payment may be made by phone by Visa or Mastercard.

FURTHER INFORMATION

If you require further information regarding an appeal or Subdivision and Development Appeal Board procedures, please contact the Coordinator, Secretariat Services, Legislative and Legal Services, Strathcona County at 780-464-8140 or sdab@strathcona.ca.