

Travel & Training

Mileage

	141.19	August
	30.21	September
	51.50	November
TOTAL	\$222.90	

Parking

	0.00	
TOTAL	\$0.00	

Business Travel

	0.00	
TOTAL	\$0.00	

Professional Development

	50.16	Books - "American Institute of Parliamentarians Standard Code of Parliamentary Procedure", "Robert's Rules of Order", "Robert's Rules of Order"
	300.00	One TriMetrix Report and Coaching Session
TOTAL	\$350.16	
Travel & Training TOTAL	\$573.06	

Conferences & Meetings

Alberta Urban Municipalities Association Convention; September 26 - 28, 2012 - Edmonton, AB

	680.00	Registration
	0.00	Travel Expense
	0.00	Accommodation
	30.00	Meals
	0.00	Parking
	21.79	Mileage
	0.00	Car Rental
	0.00	Taxi
TOTAL	\$731.79	

Council Strategic Planning Session; October 27 - 30, 2012 - Jasper, AB

	0.00	Registration
	0.00	Travel Expense
	0.00	Accommodation
	60.00	Meals
	0.00	Parking
	377.37	Mileage
	0.00	Car Rental
	0.00	Taxi
TOTAL	\$437.37	

Conferences & Meetings TOTAL

\$1,442.22

Communications

Postage

	640.16	October
TOTAL	\$640.16	

Office Phone

	8.28	July
	6.06	August
	8.10	September
	7.81	October
	7.79	November
	8.29	December
TOTAL	\$46.33	

Cell Phone/iPad

	114.04	July
	51.89	August
	74.34	September
	74.34	October
	74.34	November
	74.34	December
TOTAL	\$463.29	

Advertising

	198.10	Sherwood Park News Advertisement
	134.40	Sherwood Park News Advertisement

	71.00	Sherwood Park Independent Advertisement
TOTAL	\$403.50	
Publications & Subscriptions		
	0.00	
TOTAL	\$0.00	
Newsletters		
	280.00	Ward 5 Newsletter Design
	551.40	Ward 5 Newsletter Postage
	898.91	Ward 5 Newsletter Printing Service
	16.84	Ward 5 Newsletter Courier Service
	70.00	Ward 5 Newsletter Design
TOTAL	\$1,817.15	
Communications TOTAL	\$3,370.43	
Office Expenses		
Copying & Printing		
	786.00	Ward 5 Doorhangers, Thank You Cards and Compliment Cards with Envelopes Printing Charges
	294.00	Ward 5 Doorhangers, Thank You Cards and Compliment Cards with Envelopes Design Fees
	193.37	October Printing Charges
TOTAL	\$1,273.37	
Office Supplies		
	165.00	Custom Door Magnets
	65.00	Business Cards
	65.00	Business Cards
	42.68	October Paper Charges
	79.99	iPad Keyboard
	65.00	Business Cards
	8.00	Staff ID Tag
TOTAL	\$490.67	
Office Expenses TOTAL	\$1,764.04	
Public Relations		
	282.60	Promotional Items - (314) Ink Joy Pens
	421.00	Promotional Items - (8) Fire Extinguishers
	550.00	Promotional Items - (100) Car Cans
	350.00	Promotional Items - (100) Ice Scrapers
	150.00	Ardrossan Seniors Hall Rental
	551.25	Promotional Items - (525) Post-it Notes
	91.93	Picture Frames
	188.95	Desserts and Sandwich Trays
	188.95	Desserts and Sandwich Trays
	1,042.50	Royal Catering Service for Partridge Hill Event
	290.00	Strathcona County Pins
	102.28	One Stop Framing and Gallery - Framing
	73.96	Snacks for Light Up the Heartland Pre-Reception
	529.00	Strathcona County Pins
	1,500.00	Promotional Items
	130.00	Capital Region Municipal Golf Tournament Registration (July 20; Sherwood Park, AB)
	42.86	Urban Development Institute Edmonton Luncheon (September 13; Edmonton, AB)
	160.00	Two tickets to the Fort Saskatchewan Chamber of Commerce Small Business Awards Gala (September; Fort Saskatchewan, AB)
	25.00	September Sherwood Park Chamber of Commerce Luncheon (September 19; Sherwood Park, AB)
	130.67	Two tickets to the Sherwood Park Chamber of Commerce Business Awards (October 19; Sherwood Park, AB)
	30.00	Ticket to the Strathcona County Mayor's Leadership Prayer Breakfast (October 16; Sherwood Park, AB)
	25.00	Sherwood Park & District Chamber of Commerce Luncheon (October 17; Sherwood Park, AB)
	250.00	Two tickets to the Black & White Fundraising Gala (November 17; Sherwood Park, AB)
	25.00	Sherwood Park & District Chamber of Commerce Luncheon (November 21; Sherwood Park, AB)

	25.00	Sherwood Park & District Chamber of Commerce Luncheon (December 19; Sherwood Park, AB)
Public Relations TOTAL	\$7,155.95	
Meals		
	0.00	
Meals TOTAL	\$0.00	