

**ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES**  
**Monday April 26, 2021**  
**6:30-8:30 p.m.**  
Microsoft Teams Meeting

**Present:**      **Committee Members:**  
Kim McDonald                      Voting Member  
John Vrolijk                         Voting Member  
Brenda Frederick                 Voting Member  
Bonnie Maguffee                 Voting Member  
  
Councillor Linton Delainey      Non-voting Member  
Councillor Katie Berghofer      Non-voting Member

**Guests:**  
Mavis Nathoo, Strathcona County Returning Officer  
Jacqueline Roblin, Manager of Contract Management  
Bevan White, Elections Project Lead

**Administration:**  
Lona Leiren                         Non-voting Member

**Absent:**

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:35 pm.

**2. ADDITIONS / DELETIONS / CHANGES TO AGENDA**

The Chair called for additions/deletions/changes to the agenda.

**MOVED** by: Brenda Frederick

THAT the April 26, 2021 Accessibility Advisory Committee meeting agenda be adopted as amended

**Carried Unanimously**

**3. CONFIRMATION OF MINUTES**

**MOVED** by: Bonnie Maguffee

THAT the March 15 Accessibility Advisory Committee meeting minutes be approved

**Carried Unanimously**

#### **4. COMMITTEE BUSINESS**

##### **ACCESSIBILITY AND STRATHCONA COUNTY OCTOBER 18, 2021 ELECTION PLANS Guests: Mavis Nathoo, Jaqueline Roblin and Bevan White**

The three guests from Legislative and Legal Services provided an overview of the accessibility planning for the Oct. 18 election. Members identified additional considerations for markings to assist visually impaired residents as well as resources for staff training.

##### **PROPOSED STRATHCONA COUNTY PROCLAMATION: NATIONAL ACCESSIBILITY WEEK MAY 31 TO JUNE 4, 2021**

MOVED by Kim McDonald

**THAT** The Accessibility Advisory Committee send a letter to Mayor Frank requesting that he proclaim May 31 to June 4, 2021 National AccessAbility Week in Strathcona County.

Seconded by Brenda Frederick

**Carried Unanimously**

##### **FINALIZED 2021 AAC WORKPLAN AND ACTIONS CAPTURE**

Members reviewed proposed timing of workplan activities and actions the capture spreadsheet. Community Safety and Well-being overview is to be moved up to May 31 to discuss opportunities to embed accessibility lens in planning. The Mayor as ex-officio will be invited to the June 28 AAC meeting.

##### **2021 AAC ANNUAL REPORT**

John Vrolijk and Lona Leiren will complete the draft AAC Annual report for circulation for AAC member review by May 7, 2021. A sub-committee review of the AAC Accessibility Survey results underscored snow removal as a barrier referenced by residents under several questions.

##### **REPORTS**

###### *Council Report: Councillor Berghofer*

The Transportation and Agriculture Services (TAS) Business Plan update referenced points of interest to AAC: Point-Aux-Pins Acres multi-purpose agricultural facility is transitioning to RPC for facility management; TAS is reviewing sidewalk ice control guidelines and snow clearing standards.

###### *Member Report: Brenda Frederick*

Regarding RPC's engagement on proposed renovation plans for the upper floor of Emerald Hills, members provided input on accessible washrooms and emergency exit options for persons in wheelchairs.

#### **5. NEXT MEETING AND ADJOURNMENT**

The next AAC meeting is May 31, 2021 6:30-8:30 p.m. (Microsoft Teams Meeting)

The Chair declared the meeting adjourned at 8:36 p.m.



---

**Chair**



---

**Staff Liaison**