

Personal information is collected in accordance with section 3 under authority of the Municipal Government Act and Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and is protected by the FOIP Act. It is necessary to enhance our ability to contact you in order to assist in the advancement of your application processing. Financial information will be used to ensure both financial sustainability and to evaluate the effectiveness of any long range planning. If you have any questions about the collection and use of the information, contact The Coordinator, Central Services, Recreation, Parks and Culture, 780-467-2211.

To request funding, groups must submit a complete application consisting of a fully completed form and the required support documents. The original, signed grant application must be submitted to Strathcona County Recreation, Parks and Culture. We are located at 2025 Oak Street, Sherwood Park, AB, T8A 0W9. Guidelines can be found at: www.strathcona.ab.ca/culture. Refer to program guidelines before completing.

APPLICANT INFORMATION

Project name _____

Legal name of applicant _____

Act incorporated under _____ Incorporation number _____

Registered mailing address* _____

_____ Postal code _____

*** All correspondence and cheque will be mailed to this address.**

Please attach

- List of current executive and/or board of directors, including names, positions/titles, phone numbers (home and work) and an email address where possible. Please indicate the primary contact person for your organization.
- Most recent financial statement must be dated, signed and audited by 2 (two) board members.
- Copy of the minutes of the meeting that include the motion by your organization’s governing Board authorizing this application.

Declaration

We, the undersigned officers of the organization, certify that this application contains a full and accurate account of all matters stated herein.

Name _____

Name _____

Position _____

Position _____

Signature _____

Signature _____

Date _____

Date _____

Purpose and Need

- **What is your project?**

- **Purpose and objectives of the service eg: program/workshop**
What do you require funding for? What is it intended to do?
How will your program/workshop enhance and encourage the development of arts, culture and heritage in our community?

- **Target population group**
Who will be served?

- **Community need**
What service gap(s) has been identified that shows the need for this program in our community?
Are others in the community offering a similar service? If so, are you collaborating?

- **Community participation**
How many people participate in your programs? How are volunteers and the general public involved? How will you engage the community to participate in your program/workshop?

New Arts Development/Program Grant Fund - Application
Arts, Culture and Heritage Community Investment Program

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Organization

- **Fitting your mission/mandate.**

How does this program fit your organization's mandate and how does it relate your organization's goals? **OR**, if this is an application on behalf of a partnership or collaboration how does the program fit the applicant's mandate and goals?

Fees and membership

- Does your group have sponsorship or a committee for fund raising? What are your user fees and/or membership dues?

Funding sources

- Please list other sources of funding applied for to fund this program/project. (even if it was not successful.)

Long-term planning

- What are your long-term plans for funding your program beyond this year? What efforts have been made to become self-supporting?

- **Measurement and accountability**

How will you know if you have been successful with your program? What measures will you use and what will they tell us about your outcomes.

New Arts Development/Program Grant Fund - Application
Arts, Culture and Heritage Community Investment Program

**ARTS, CULTURE AND HERITAGE INVESTMENT PROGRAM
NEW ARTS DEVELOPMENT/PROGRAM BUDGET**

Organization _____

Project _____

How much funding are you seeking from the program? \$ _____
(Please include this number in the revenue section below)

Date(s) of your event _____

PROJECT BUDGET

Expenditures

Artists fees

Supplies and materials (non-capital)

Administrative – specific to the program

Equipment rentals

eg: (tables, sound equipment, tents, easels)

Facility rentals

Marketing/promotion

Volunteer support

Other (specify)

Total Expenditures

Revenue

Arts, Culture and Heritage Investment Program

Provincial grants (specify)

Federal grants (specify)

Strathcona County (other grants or subsidies)

Fundraising / ticket sales

Income from memberships

Cash donations

Total Revenues

Net

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