



## Notice of Appeal Subdivision and Development Appeal Board

---

### Instructions for filing an appeal

Notice of appeal to the Strathcona County Subdivision and Development Appeal Board (SDAB) must be filed in accordance with the Municipal Government Act and Land Use Bylaw 8-2001.

The notice of appeal form must:

- be received by the SDAB within 14 days of receipt of written notice or decision from the Development Officer or the Subdivision Authority
- state specific reasons for the appeal
- be signed by the appellant
- be accompanied by the required fee of \$150 payable to Strathcona County.

Deliver to:                    Subdivision and Development Appeal Board  
                                      2<sup>nd</sup> Floor, County Hall  
                                      2001 Sherwood Drive, Sherwood Park

Fax or email to:            Fax the completed appeal form to 780-464-8194, or email it to  
                                      [sdab@strathcona.ca](mailto:sdab@strathcona.ca) and then contact 780-464-8136 for telephone payment  
                                      of the fee using Visa or Mastercard  
                                      Business hours are 8:30 a.m. to 4:30 p.m. Monday to Friday.

Mail to:                        Appeals Coordinator, Subdivision and Development Appeal Board  
                                      2001 Sherwood Drive  
                                      Sherwood Park, Alberta T8A 3W7

You are cautioned that if you mail the appeal, it must be received on or before the final date for appeal. It is therefore, recommended that you use one of the alternate submission options.

---

### For further information

You may contact the Subdivision and Development Appeal Board for any questions you may have about appeal deadlines, fee payment options and information regarding the appeal process. The Board Assistant may also advise individuals on how to prepare for and present an appeal, Board procedures and planning issues.

Telephone:                    780-464-8136