

Please complete and submit this form via fax to 780-464-8194.

Name _____

Company name (if applicable) _____

Address _____

Phone _____

Fax _____

Location description (area information being requested) _____

Information requested (Please provide as much detail as possible. Attach relevant documents supporting this request, i.e. maps, etc.)

Do you have legislative requirements providing you authority to access this information? If so, please list relevant Acts, sections, etc.

Date information is required by _____

Signature of requestor _____ Date of request _____

For office use only

File reference number _____

Date request received _____ Dept. name and contact _____

Estimated fee _____

Proceed ► authorized by _____

Date _____ Date information released _____

Denied ► by _____ Date request denied _____

Reasons for denial _____

Collection and use of personal information

Personal information is collected in accordance with section 3 of the Municipal Government Act and section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and is protected by FOIP. If you have any questions about the collection and use of the information, contact the Coordinator, Records and FOIP at 780-464-8219.