

Planning and Development Services, 2001 Sherwood Drive, Sherwood Park, Alberta T8A 3W7

Phone 780-464-8132 Fax 780-464-8142

Property address \_\_\_\_\_ Subdivision \_\_\_\_\_

Legal description Lot \_\_\_\_\_ or Condo unit \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

(if applicable) Quarter \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Meridian 4

When your permit is ready do you want us to:  call you for pick up  mail it  fax it

Applicant name(s) \_\_\_\_\_ Contact name \_\_\_\_\_

Applicant address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

Phone number \_\_\_\_\_ Alternate phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail address (optional) \_\_\_\_\_

Landowner name \_\_\_\_\_ Phone \_\_\_\_\_  
(If different than applicant)

Building type  residential  commercial  industrial  institutional  other

Description of work \_\_\_\_\_

**Installation information (mandatory)**  all appropriate boxes

- septic tank size \_\_\_\_\_ gallons  treatment plant  surface discharge  subsurface field
- fabric filter  holding tank  mound  sand filter
- at grade (variance application required and attached)  low pressure main & water connection

**Design specifications**

Number of bedrooms \_\_\_\_\_ Expected daily flow \_\_\_\_\_ Total linear dimension of weeping laterals \_\_\_\_\_ feet

Soil Analysis & Loading Rate \_\_\_\_\_

Distribution method  pressurized  gravity flow Pipe diameter \_\_\_\_\_ inches

Card # \_\_\_\_\_ Signature \_\_\_\_\_ Expiry date \_\_\_\_\_  
(If paying by Mastercard, Visa, or American Express)

**Contractor declaration** (if contractor is applying)  
I hereby certify that this installation will be completed in accordance with the Act and Regulations.

**Homeowner declaration** (if homeowner is applying)  
I hereby declare that I am the owner of the premises in which the work will be conducted and I reside on the property. I assume responsibility for compliance with the applicable Act and Regulations.

Contractor \_\_\_\_\_ Journeyman number or Private Sewage Id \_\_\_\_\_ Owner's signature \_\_\_\_\_

**Collection and use of personal information**

This personal information is being collected in accordance with the *Municipal Government Act* and is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act* with the exception of disclosures under the *Safety Codes Act*. This information will be used to process and issue the Permit. If you have any questions about the collection and use of your information, contact the Building Regulation Services Coordinator, Strathcona County at 780-464-8264.

**For office use only**

PSD \_\_\_\_\_  
Water \_\_\_\_\_  
SCC \_\_\_\_\_  
Total \_\_\_\_\_

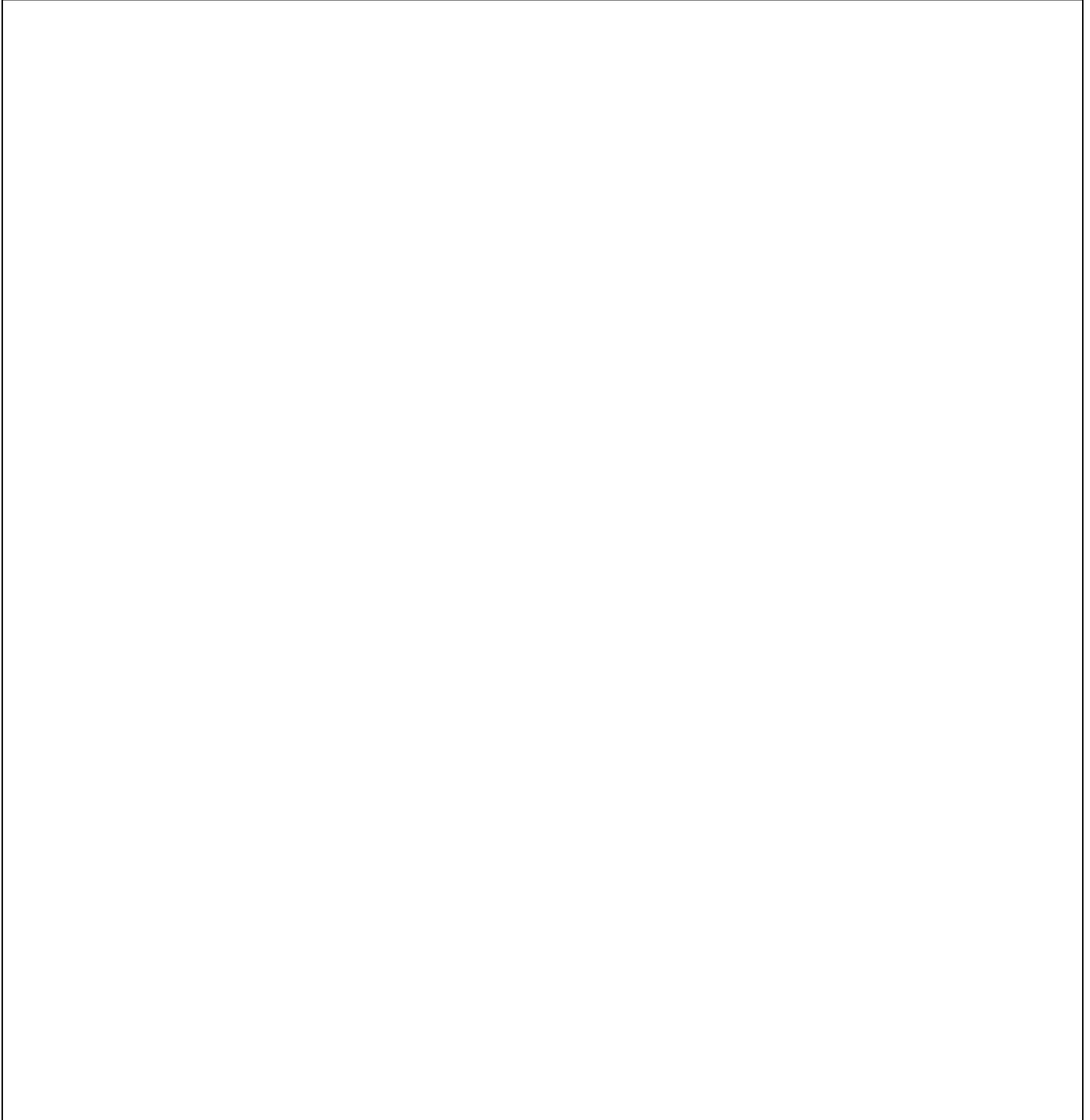
Date received \_\_\_\_\_  
Received by \_\_\_\_\_

Roll number \_\_\_\_\_  
Application no. \_\_\_\_\_  
Entered by \_\_\_\_\_  
Date entered \_\_\_\_\_  
Receipt no. \_\_\_\_\_

**Site plan**

Please indicate the following

- a) Location of well/cistern and any sloughs or water ways.
- b) Location of all buildings/proposed buildings, improvements, property lines etc.



**Conditions****1 Act**

The issuance of a Permit shall not prevent a Safety Codes Officer from issuing a correction notice if a private sewage disposal system or part thereof is found not to be in accordance with the Safety Codes Act or the regulations and bylaws.

**2 Deviation**

No deviation from the plans, specifications or information contained on the application for this Permit shall be permitted without prior written authorization from the Safety Codes Officer.

**3 Location of utilities**

Before excavation is started, check for the location of utilities.

**4 Authorized Persons**

The work authorized by this Permit may be performed only by a person having qualifications of a certified installer, or a journeyman plumber.

**5 Expiry**

This Permit expires one year from the date of issue.

**6 Inspection**

The person authorized to perform a plumbing installation by this Permit shall notify the Safety Codes Officer prior to backfill or cover-up of any plumbing and arrange for an inspection by calling 780-464-8169.

**7 Admission**

The Safety Codes Officer shall not be refused admission during any reasonable hours of the day for the purposes of a plumbing inspection.

**8 Important notice**

If any part of the plumbing system is covered prior to inspection and approval the Safety Codes Officer may request that all work be uncovered.

**9 Re-inspection**

Any required re-inspection shall be subject to a re-inspection fee, as per the current fee schedule. This fee is required to be paid before to the re-inspection takes place.

**10 Offence**

Any person who commits a breach of any of the provisions of the Safety Code Act, or regulations made pursuant thereto, or of the conditions of a Permit, is guilty of an offence under the Act.

**11 Approval**

Neither the examination of plans and specifications nor the issuance of a permit shall be construed to be an approval of any installation made or done in contravention of any provision(s) of a bylaw, an agreement or the Safety Codes Act or regulations. Satisfactory inspections are required for final approval.