

Arts, Culture and Heritage Community Investment Program

Purpose:

To assist potential new Strathcona County based arts, culture or heritage groups in becoming registered not-for-profit organizations.

Assistance Categories:

Community Group Establishment Grant funding is a one time, start up, allocation of funds to cover the costs of incorporation as a not-for-profit organization.

Examples of eligible expenses: registration, name search, postage, advertising, board development.

To be considered for funding under this category, the organizers must meet the eligibility criteria:

- Demonstrate support for the development of a society (eg. number of potential members/letters of support)
- Present the interest and purpose of the organization
- Provide a program plan for the coming year
- Group must be based in Strathcona County

What Is Not Eligible For Funding?

- Direct Grants to individual artists
- For-profit organizations
- Fundraising costs
- Travel expenses
- Liquor license
- Liquor
- Food

Financial:

Approved funding can only be used as detailed on the application. In the case of a change to the original application, such as a cancellation or change in programming, the applicant must submit a letter of explanation.

Strathcona County Recreation, Parks and Culture may request access to all financial statements and records of the applicant organization should the need arise.

Allocation of Funds:

5% of the total Arts, Culture and Heritage Grant Fund will be allocated to this category. If, in any one category the allotted funds are not fully utilized Strathcona County may re-allocate them to another funding category. Funds must be spent in the year they are awarded.

Community Group Establishment Grant Fund:

Applicants may apply for up to \$1,000 of **receipted expenses**.

Public Acknowledgement:

Strathcona County must be given recognition for its funding support in all appropriate publicity. Visual identity guidelines must be followed at all times. Strathcona County logo and other promotional materials will be provided on request.

Reporting:

Within 30 days of registration as a Society, the organization must submit a final accounting report to Strathcona County.

Deadlines:

There are no deadlines for this fund.

To request funding, groups must submit a complete application consisting of a fully completed grant application form and the required support documents. The original, signed grant application must be submitted to Strathcona County Recreation, Parks and Culture. We are located at 2025 Oak Street, Sherwood Park, AB., T8A 0W9.

Questions may be directed to Chris Munn, Cultural Development Liaison at 464-8058.