

Strathcona Airport (Josephburg) Operation and Use

Date of Approval by Council: 06/26/2007

Resolution No: 590/2007

Lead Role: Chief Commissioner

Last Review Date: June 26, 2007

Next Review Date: 06/2010

Administrative Responsibility: Transportation and Agriculture Services

Policy Statement

The role of Strathcona Airport (Josephburg) is to provide for a safe and efficient operation of a public Airport, for general aviation purposes, which supports the recreational and commercial aviation communities of the region.

Definitions

“Aircraft”, means an airplane or helicopter or more specifically described as any machine capable to driving support in the atmosphere from reaction of the air, but does not include any other machine designed to derive support in the atmosphere from reactions against the earth’s surface of air expelled from the machine which includes a rocket.

“Airport Manager”, means the Manager of the Strathcona Airport (Josephburg), as appointed under Article 3.1 of the Airport Bylaw 38-2003, and includes a person delegated to carry out the duties of the Airport Manager during the absence of the Airport Manager.

“Council”, means the Council of Strathcona County.

“County”, means Strathcona County.

“NOTAM”, means a notice to airmen concerning the establishment or condition of, or change in, any aeronautical facility, service or procedure, or any hazard affecting aviation safety, the knowledge of which is essential to personnel engaged in flight operations or operating an Aircraft.

“Operator”, includes the Owner of an Aircraft, and/or any person operating an Aircraft, vehicle or any equipment at the Airport and any person responsible for the operation and safety of the Aircraft, vehicle or equipment.

“Owner”, means any person or body corporate entitled to any estate or interest registered or otherwise in an Aircraft.

“Strathcona Airport (Josephburg)” or “Airport”, means an aerodrome operated by the County, including any buildings, fixtures, structures, equipment, supplies, materials, or other items of property located thereon and the surrounding land presently owned by the County, legally described as:

NORTH WEST QUARTER OF SECTION FIVE (5)
TOWNSHIP FIFTY FIVE (55)
RANGE TWENTY ONE (21)
WEST OF THE FOURTH MERIDIAN
CONTAINING ONE HUNDRED AND SIXTY (160) ACRES, MORE OR LESS

and

PARCEL (A), CONTAINING ONE HUNDRED AND EIGHTEEN (118) ACRES MORE OR LESS ON FILED PLAN 1204 M.C. (N.E. 5-55-21-W.4TH)
EXCEPTING THEREOUT:---FOUR AND EIGHTY ONE HUNDREDTHS (4.81) ACRES MORE OR LESS WHICH LIES NORTH AND EAST OF THE FOLLOWING DESCRIBED LINES – COMMENCING AT A POINT ON THE EAST BOUNDARY OF THE SAID QUARTER SECTION FOUR HUNDRED AND FOURTY ONE (441) FEET SOUTH OF THE NORTH EAST CORNER THEREOF; THENCE WESTERLY AND PARALLEL TO THE NORTH BOUNDARY OF THE SAID QUARTER SECTION FIVE HUNDRED AND NINETY THREE (593) FEET; THENCE NORTHERLY AND PARALLEL TO THE EAST BOUNDARY OF THE SAID QUARTER SECTION TO THE SAID NORTH BOUNDARY.

“Unit Toll Aircraft”, means an Aircraft which charges a price per occupied seat on the Aircraft.

Guidelines

This policy will provide administration and users with the parameters for operation, maintenance, use and access of the Strathcona Airport (Josephburg). All activities shall comply with the federal and provincial legislation; including, the Canadian Aviation Regulations 2006-2, as amended, repealed or replaced from time to time.

Operations and Maintenance

- 1) The County shall comply with all federal and provincial legislation; including, the Canadian Aviation Regulations 2006-2, all which may be amended, repealed or replaced from time to time.
- 2) The County shall operate the Strathcona Airport (Josephburg) in accordance with Airport Bylaw 38-2003, as amended, repealed or replaced from time to time.
- 3) The County will operate and maintain the Strathcona Airport (Josephburg) pursuant to all annual business plans and budgets approved by Council.

- 4) The County shall maintain and operate the Strathcona Airport (Josephburg) as a registered Airport; which includes the following:
 - a) Runway and taxi-way infrastructure
 - b) navigational aids
 - c) runway lighting
 - d) runway markings
 - e) fueling system
 - f) automated weather observation system
 - g) and, any other facility or equipment deemed necessary by the County.
- 5) The County will utilize the Edmonton Flight Information Centre's NOTAM system.

Use and Access

- 1) Any Aircraft Owner and/or Operator arriving at the Airport and wishing to base their Aircraft and/or to operate from the Airport shall report to the Airport Manager to arrange for any services they may require.
- 2) Any Aircraft Owner and/or Operator arriving or taking off in an Aircraft from the Airport must use the NOTAM system.
- 3) Any Aircraft Owner and/or Operator immediately upon commencing use of the Airport, including landing and take off, or any use of the Airport or Airport facilities shall be responsible for payment of all accounts for the use and services provided.
- 4) The Owner of an Aircraft shall provide, in writing, to the Airport Manager notification of any change or termination of their use of the Airport.
- 5) The Airport Manager shall have the authority to suspend flying and/or any other operations on the Strathcona Airport (Josephburg) when it is necessary to do so or in the interest of public safety.
- 6) The Airport Manager shall have the authority to suspend flying and/or any other activity that occurs at Strathcona Airport (Josephburg) by any party in breach of the Airport Bylaw or this policy.
- 7) The Airport Manager shall have the authority to modify aviation activities that are required to be conducted at the Strathcona Airport (Josephburg) including, but not limited to, restricting locations of run-ups, hours of operation, and control of flight patterns.
- 8) The Airport Manager shall be required to pre-authorize all landings and take-offs not confined to the runway.
- 9) The Airport Manager shall be required to pre-authorize and provide such terms and conditions as may be required to all commercial aeronautical operations, commercial operation of any kind, and any type of club or organized activity.

- 10) Use of the Strathcona Airport (Josephburg) for general aviation purposes shall be, in accordance with Strathcona Airport Bylaw 38-2003 and this policy, restricted to the following Aircraft:
- a) private Aircraft
 - b) commercial Aircraft
 - c) air ambulances
 - d) rotary wing Aircraft
 - e) government or military Aircraft
- 11) Further, Aircraft as described above which meet the following criteria, are not permitted to utilize the Airport:
- a) scheduled air passenger service
 - b) unit toll charter services
 - c) Aircraft with a passenger configuration in excess of 20 seats
- 12) The Airport Manager may permit the use of Strathcona Airport (Josephburg) to those services and aircraft configurations outlined in Section 11.